



REGULAR MEETING MINUTES
Graton Community Services District (GCSD)
Meeting of the GCSD Board of Directors
Monday, August 19th, 2013 at 6:00 PM
Graton Day Labor Center
2981 Bowen St. Graton, CA 95444

1. **Call to Order 6:07 pm**
2. **Roll Call:** Quorum was determined: all board members present including: Jane Eagle, John Roehl, Eric Kritz, Roland Weibe; Karen Hendrickson.
3. **APPROVE AGENDA:** Order of agenda modified; item 5E pulled from consent calendar for discussion.
4. **PUBLIC COMMENT**

Hollyn D'lil: still concerned about not seeing GM invoices; asked about district engineer's invoices totaling over 34k when contract limit is 25k. Change orders

Elizabeth Herron: Question: has the district received the Prop 50 funds yet? Q: please explain narrative in GM report re PTG negotiations; what came out of those? Bob Rawson responded to explain the capstone micro-turbine unit heat exchange and pasteurization process.

Tom Scott: Would like to see the district's recent budget.

5. **CONSENT CALENDAR**
 - A. Review of July Operations and Construction Financial Summaries
 - B. Confirm payment registers for July, 2013
 - C. Review and approval of Regular Meeting minutes from July 15th, 2013
 - D. Review and approval of KG Walter's payment request #12
 - E. Review and approval of District Engineer's July, 2013 Invoices
 - F. Ratification of the District's approval of the July Regular Meeting Consent Calendar
 1. Review of June Operations and Construction Financial Summaries
 2. Confirm payment registers for June, 2013
 3. Review and approval of Regular Meeting minutes from June 17, 2013
 4. Review and approval of KG Walter's current payment request, #11
 5. Review and approval of District Engineer's June 2013 Invoices

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Jane Eagle moved to approve consent calendar items (5A, 5B, 5C, 5D, 5F and 5G); Eric Kritz seconded the Motion to approve these items on the consent calendar. Passed with Eagle, Roehl and Weibe voting "aye"; Hendrickson abstained.

Item 5E: pulled from consent calendar. Discussion: GM explained extended scope of basic services was needed for fire protection/ utilities in lieu of effluent pump station; described "critical path" electrical conduits prior to concrete being poured etc. Jane Eagle moved to agree to approve the following invoices: 18555, 18556, 18557, 18558, 18559; Roland Weibe seconded the motion. Passed with all members voting "aye".

PUBLIC HEARING

6. **CONDUCT PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON PLACING THE FISCAL YEAR 2013-2014 DIRECT CHARGE LIST ON THE COUNTY TAX ROLL FOR COLLECTION; AND CONSIDERATION OF RESOLUTION 130819 DIRECTING THAT THE FISCAL YEAR 2013-2014 DIRECT CHARGE LIST BE PLACED ON THE COUNTY TAX ROLL FOR COLLECTION**

Eagle_YES__ Wiebe_YES_ Roehl_YES__ Kritz__YES__ Hendrickson _YES__.

ACTION ITEMS

7. **DISCUSSION AND CONSIDERATION OF FORMING A GRATON COMMUNITY SERVICES DISTRICT ACADEMY OF WASTEWATER TREATMENT** discussion GM: OIT's have been used by the district since its inception. SRJC is an umbrella for district's training program; District's internship program is valuable. Board Direction given: conduct initial fact finding; talk to insurance carrier SDRMA, John Roehl proposed a meeting between the GM and Santa Rosa Jr. College
8. **DISCUSSION AND CONSIDERATION OF A RESOLUTION SELECTING CANDIDATES FOR THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA) BOARD OF DIRECTORS ELECTION**
No action taken.

INFORMATIONAL REPORTS

9. **GENERAL MANAGER'S REPORT**
 - A. Construction Progress Update photos provided SAF, fuzzy filter separate from pasteurization unit; discussed project modifications: occupancy must meet fire codes.
 - B. Treatment Plant Operations Update: no violations.
 - C. FEMA close-out and audit Update: upcoming entrance conference meeting is Sept 3

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D. Compliance Plan proposal to State Water Resources Control Board - due Aug. 30.

10. TRAINING OPPORTUNITIES FOR STAFF AND BOARD

Provided at meeting.

11. OUTREACH

A. Newsletter - posted on website

B. Website (under construction) recently updated. Jane Eagle and Eric Kritz reported on meeting with webmaster to update the district's website; waiting for an estimate.

12. CLOSED SESSION:

CONFERENCE WITH LABOR NEGOTIATORS

(Pursuant to Government Code Section 54957.6)

Agency Negotiator: Bob Rawson, District General Manager

Unrepresented employees: Wastewater Plant Operator, Senior Operator and Accountant

13. REPORT OUT OF CLOSED SESSION: direction given; no reportable action.

14. BOARD COMMUNICATIONS: none.

15. ADJOURNMENT: 8:05pm

Minutes approved: Robert W. Wile . Date: 9/23/13 .

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