



SPECIAL MEETING MINUTES
Graton Community Services District (GCSD)
Meeting of the GCSD Board of Directors
Monday, October 28th, 2013 at 6:00 PM
Graton Day Labor Center
2981 Bowen St. Graton, CA 95444

1. **Call to Order 6:04 pm**
2. **Roll Call:** Quorum was determined. Board members present: John Roehl(chaired as vice president), Eric Kritz, Roland Weibe; Karen Hendrickson. Board member absent: Jane Eagle.
3. **APPROVE AGENDA:** Order of agenda modified; item 5E pulled from consent calendar for discussion.
4. **PUBLIC COMMENT**
Richard Coleman: Comment: Attended Ribbon Cutting Event. Architect friend mentioned he thought the flood door was on the wrong side of wall.
5. **CONSENT CALENDAR**
 - A. Review of August & Sept. 2013 Operations and Construction Financials Confirm payment registers- item tabled.
 - B. Reviewed and approved KG Walter's payment request #14
 - C. Review and approved \$25, 000 of District Engineer's Invoices: September, 2013
 - D. Review and approval of General Manager's Invoice for April 2013.

Item 5A pulled from consent calendar.

5B: Hendrickson moved to approve consent calendar item (5B); Eric Kritz seconded the Motion to approve payment of KGW pay request #14. Passed with Kritz, Roehl Hendrickson and Weibe voting "aye"; Jane Eagle absent.

5C: Weibe moved, Hendrickson seconded motion to approve up to \$25k of Lescure invoice payment.

5D: GM invoice approved Karen Hendrickson did not get narrative in packet. John Roehl Moved; Karen Hendrickson seconded Motion to approve GM Bob Rawson's April 2013 Invoice motion approved (unanimously with Jane Eagle absent). Board recommended GM simplify billing.

ACTION ITEMS

GRATON COMMUNITY SERVICES DISTRICT

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6. **CALIFORNIA ENERGY COMMISSION APPLICATION** Presentation by Dr. John Rosenblum. John Roehl Moved; Eric Kritz seconded Resolution 131028 approving application of loan. Motion approved unanimously; Jane Eagle absent. Board will stay abreast of loan processing.
7. **DISCUSSION AND CONSIDERATION OF PG&E APPLICATION FOR SERVICES AND METHODS OF PAYMENT**
Right of Ways and agreements were needed prior to gas line construction. Submit billing reimbursement to SRF for gas line. Estimate exceeds allocation. Kritz moved to approve the PG&E application for services and methods of payment, as stated in the application Hendrickson seconded. Motion approved unanimously; Jane Eagle absent.

INFORMATIONAL REPORTS

8. **GENERAL MANAGER'S REPORT**
 - A. Construction Progress Update Repair and install CVS#2 fire suppression system. PG&E; testing suspended air floatation system (SAF) reviewed 3 week look ahead.
 - B. Treatment Plant Operations Update: Lateral Repair that ties to main at edge of county easement (3167 Edison) district took on the repair (Contractor \$1000 bid). SDRMA contacted revaluing district assets: new tertiary treatment, no workman's comp claims for the last year.
GM scheduled to meet with Carole Cooper of LAFCO municipal service review and a discussion of expanding sphere of influence. Board members welcome to attend.
 - C. Filter training for operators is occurring this week.
City of Windsor granted the district 4 work trucks, sister city with Windsor.
 - D. Compliance Plan: compliance inspection site visit occurred Oct 7th Cathy Goodwin and Nancy Robinson attended. District plans to apply past violations (2007) to compliance plan. Plan will offset penalties in full.
9. **CLOSED SESSION:**
Conference with legal counsel anticipated litigation significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9 of Government Code: 1 case.
10. **REPORT OUT OF CLOSED SESSION: direction given; no reportable action.**
11. **BOARD COMMUNICATIONS: none.**
12. **ADJOURNMENT: 8:35 pm**

Minutes approved: *John Roehl* . Date: 11/18/13 .