



REGULAR MEETING AGENDA
Graton Community Services District (GCS D)
Meeting of the GCS D Board of Directors
Monday, November 16th 2015 at 6:00 PM
Graton Day Labor Center
2981 Bowen St. Graton, CA

1. Call to Order

2. Roll Call - Determination of a Quorum

Hendrickson____ DeLil____ Coleman____ Clemmer____ Johnson ____

3. APPROVE AGENDA

4. PUBLIC COMMENT

Members of the public are invited to address the Board on those items which fall under the authority of the Board. For those wishing to address the Board on any Agenda or non-agendized item, please complete a Speaker Card located at the entrance to the and submit it to the Board President. Please be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. Comments will be limited to three minutes per speaker. Speakers should understand that except in very limited situations, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda.

5. CONSENT CALENDAR

All items listed on the consent calendar are considered to be routine and non-controversial by staff. However, if discussion is required, the item(s) will be removed from the consent agenda and will be discussed after the consent agenda is approved.

- A.** Confirm Expenditures and Revenue (Transactions) Lists for October 2015
- B.** Review of October 2015 Operations and Construction Financial Summaries
- C.** Review and approval of Regular Meeting Minutes from October 19th 2015
- D.** Review and approval of District General Manager's October 2015 Invoice- Lane.

Motion to approve the items on the consent calendar

Hendrickson____ DeLil____ Coleman____ Clemmer____ Johnson____

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format or requires another person to assist you while attending this meeting, please contact staff at the Graton Community Services District office at (707) 823-1542 as soon as possible (no later than 10 days before the scheduled meeting) to ensure that arrangements for accommodation may be provided.

GRATON COMMUNITY SERVICES DISTRICT

250 ROSS LANE • MAIL: PO BOX 534, GRATON, CALIFORNIA 95444 • 707/823-1542 • FAX 707/823-3713



ACTION ITEMS

- 6. Presentation of a Certificate of Appreciation recognizing outgoing Director, Karen Hendrickson for her service to the Graton Community Services District Board.**

Hendrickson____ DeLil____ Coleman____ Clemmer____ Johnson____

- 7. Discussion and Consideration of Resolution 15116A approving amendment No. 1 to a professional services agreement with GHD, Inc. for bid phase & construction management for effluent pump station project construction oversight- updating rate schedule**

Hendrickson____ DeLil____ Coleman____ Clemmer____ Johnson____

- 8. Discussion and consideration of Resolution 15116B conditionally approving a variance from district section 3.19 of Ordinance 100 and approving an outside area service agreement with Colette Powers APN 130-060-048 and declaring the extension of sewer services to this parcel categorically exempt from CEQA section 15301 (b) based on minor alterations to existing facilities**

Hendrickson____ DeLil____ Coleman____ Clemmer____ Johnson____

- 9. Discussion and consideration of Resolution 15116C approving a 9 year factory protection plan from Regatta Solutions for the capstone turbine unit in an amount not to exceed \$112,965.**

Hendrickson____ DeLil____ Coleman____ Clemmer____ Johnson____

- 10. Discussion and consideration of approving Resolution 15116D for Pisenti & Brinker to conduct the annual financial audit for Graton CSD**

Hendrickson____ DeLil____ Coleman____ Clemmer____ Johnson____

- 11. Discussion and consideration of approving an efficiency audit for Graton CSD**

Hendrickson____ DeLil____ Coleman____ Clemmer____ Johnson____

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format or requires another person to assist you while attending this meeting, please contact staff at the Graton Community Services District office at (707) 823-1542 as soon as possible (no later than 10 days before the scheduled meeting) to ensure that arrangements for accommodation may be provided.

GRATON COMMUNITY SERVICES DISTRICT

250 ROSS LANE • MAIL: PO BOX 534, GRATON, CALIFORNIA 95444 • 707/823-1542 • FAX 707/823-3713



INFORMATIONAL REPORTS

12. GENERAL MANAGER'S REPORT

A. Treatment Plant Operations Update

- Operations report
- OIT report
- Recycled Water report

B. Construction Update

- Flood Gate evaluation by interim GM
- Effluent Pump Station Project discussion
 - Loan extension and payment schedule
 - Project bid process

C. Meetings, Correspondence and Outreach

- SRF final project inspection- approval.
- Staff meeting- November
- LAFCO- phone discussions
- PRMD meeting
- Inquiries for new connections- Waterman parcel, others
- Outreach- newsletter

13. SUGGESTED ITEMS FOR FUTURE AGENDAS

- Pending items/old business
 - Discussion of Ordinance 101E: to consider changing the limit on new sewer connections- capacity evaluation, service area considerations
 - Review vendors periodically
 - Budget review- next meeting
 - Capital reserve budget development- ongoing
 - Policy manual updates – ongoing
 - Collection/ irrigation system upgrades- funding needed
- Future items/new business

14. ADJOURNMENT

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format or requires another person to assist you while attending this meeting, please contact staff at the Graton Community Services District office at (707) 823-1542 as soon as possible (no later than 10 days before the scheduled meeting) to ensure that arrangements for accommodation may be provided.