



REGULAR MEETING MINUTES
Graton Community Services District (GCS D)
Meeting of the GCS D Board of Directors
Monday, June 17, 2024 at 6:00 PM

1. CALL TO ORDER 6:08 PM

A. BOARD ROLL CALL - Determination of a Quorum

Board President, David Upchurch, H; Board Vice President, Jennifer Butler H; Max Wilmarth H; Devin Drew H; Ravi Alimchandani H.

2. APPROVAL OF THE AGENDA

Director Drew Motioned to approve the order of the agenda and Director Wilmarth seconded.

Board President, David Upchurch, Y; Board Vice President, Jennifer Butler Y; Max Wilmarth Y; Devin Drew, Y; Ravi Alimchandani Y.

3. PUBLIC COMMENT

At this time, the public may address the Board on subjects not on the agenda. Comments may not exceed three (3) minutes in length. While State Law prohibits Board action or discussion on any item not on the agenda, members of the Board may briefly respond to statements or questions from members of the public, provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting, or take action to direct staff to place a matter on a future agenda. Members of the public are asked to submit a speaker card for public comment in advance of the Chair calling for public comments.

4. CONSENT CALENDAR

Consent Calendar items are considered routine and will be adopted in one single motion with no separate discussion of the items. Directors or members of the public can request that specific items be removed from the Consent Calendar. When item(s) are removed, the Board will adopt the remaining Consent Calendar items in one single motion. After approval of the Consent Calendar, the Board will take action on pulled items as Business Before the Board.

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format or requires another person to assist you while attending this meeting, please contact staff at the Graton Community Services District office at (707) 823-1542 as soon as possible (no later than 10 days before the scheduled meeting) to ensure that arrangements for accommodation may be provided.

A. REVIEW AND APPROVE SPECIAL MEETING MINUTES FROM MAY 20, 2024

Draft Minutes of May 20, 2024 Meeting

B. APPROVE MAY 2024 FINANCIAL REPORTS

May 2024 Budget to Actual Report

May 2024 Monthly Transaction Detail Report

May 2024 Cash Summary Report

May 2024 Monthly Financial Summary Report

May 2024 Monthly Cost Report

Director Butler Motioned to approve the Consent Calendar and Director Drew Seconded.

Board President, David Upchurch, Y; Board Vice President, Jennifer Butler Y; Max Wilmarth Y; Devin Drew Y; Ravi Alimchandani Y.

5. BUSINESS BEFORE THE BOARD

- A. ADOPT RESOLUTION NO. 240617A APPROVING AN AMENDMENT TO THE CURRENT 2023-24 FISCAL YEAR WASTEWATER OPERATIONS BUDGET IN THE AMOUNT OF \$390,705 ALLOCATED FOR DEPRECIATION EXPENSE

Resolution 240617A

Director Drew Motioned to approve Resolution No. 240617A and seconded by Director Butler

Board President, David Upchurch, Y; Board Vice President, Jennifer Butler Y; Max Wilmarth Y; Devin Drew Y; Ravi Alimchandani Y.

- B. ADOPT RESOLUTION NO. 240617B ADOPTING THE FINAL WASTEWATER OPERATION, CONSTRUCTION AND TOWN SQUARE BUDGETS FOR FY 2024-25

Resolution 240617B

FY 2024-25 Operations Fund Final Budget

FY 2024-25 Construction Fund Budget

FY 2024-25 Town Square Fund Budget

General Manager Davisson reviewed all budgets in great detail with the Board. Melissa Estrella-Lee from Sonoma County attended the meeting and answered any questions the Board had regarding the budgets.

Director Wilmarth Motioned to approve Resolution 240617B and Director Upchurch seconded

Board President, David Upchurch, Y; Board Vice President, Jennifer Butler Y; Max Wilmarth Y; Devin Drew N; Ravi Alimchandani Y.

C. RECEIVE AN AD HOC COMMITTEE UPDATE ON ACTIVITIES RELATED TO THE GRATON TOWN SQUARE PROJECT

After the last meeting Dewy Watson put a nice article in the paper regarding the Town Square. There was a meeting on site with approximately 40 people. They had mulch delivered within the past week and we hope to get a crew to spread that out. We have launched a fundraiser. Including the money they received from the County, we are about 1/3 of the way to our goal of \$100,000. We also have had people volunteer offering free services such as free labor, arborists, mowing, etc.

D. ADOPT RESOLUTION NO. 240617C AUTHORIZING THE DISTRICT TO COORDINATE AND HOST THE 2024 GRATON DAY COMMUNITY EVENT
Resolution 240617C

Director Butler explained the reasoning behind Resolution 240617C. Director Butler stated some of the activities that would be happening on Graton Day 2024. She also stated the event must be self-funded in order for Graton Day to take place.

Director Drew motioned to approve Resolution 240617C and Director Upchurch seconded.

Board President, David Upchurch, Y; Board Vice President, Jennifer Butler Y; Max Wilmarth Y; Devin Drew N; Ravi Alimchandani Y.

E. ADOPT RESOLUTION NO. 240617D AUTHORIZING THE GENERAL MANAGER AND AD HOC COMMITTEE TO ASSESS THE FEASIBILITY OF TRANSFERRING OWNERSHIP OF THE GRATON GREEN AND A PORTION OF COUNTY LAND TO THE DISTRICT
Resolution 240617D

Director Wilmarth Motioned to approve Resolution 240617D and Director Butler seconded with the change in Section 1 that says the Board hereby authorizes the General Manager remove and Ad Hoc committee members to the General Manager to proceed with assessing the feasibility transferring of the ownership of the Graton Green and a portion of the County owned land adjacent to the Graton Green to the District and report back to the Board for direction.

Board President, David Upchurch, Y; Board Vice President, Jennifer Butler Y; Max Wilmarth Y; Devin Drew Y; Ravi Alimchandani Y.

F. RECEIVE A STATUS UPDATE ON ACTIVITIES RELATED TO THE GRANT FUNDED SEWER ASSESSMENT PLANNING PROJECT

We received the preliminary engineering report, and it is currently being reviewed by General Manager Davisson. Once he reviews it, he will be distributed to the Board.

6. INFORMATIONAL ITEMS FROM STAFF – (No action required) The following items are informational in nature. Staff is available to the Board and Public to provide any additional information requested.

- A. Discuss the objectives for holding a special meeting related to revising the District's reserve policies, discussing sewer fees and conducting a rate study for consideration by the Board

The Board is in agreement that we need to look at a rate study and determine what the revenue needs to be for a nonprofit agency.

- B. Receive an update on the SWA regionalization feasibility study

We have a meeting tomorrow. Chad spoke with West Yost and the project is projected to be completed in October 2025.

- C. Receive an update on the Forestville/GCSD Operational and Recycled Water Activities

Forestville really wants to have an Ad Hoc meeting by the end of the month.

- D. Receive an update on the floating solar array systems

Director Butler is helping us get what we need from PG&E and working with our solar provider.

- E. Receive an update on the Occidental pipeline project

Sonoma County water agency has not provided an update since the last meeting.

- F. Receive an update on the NPDES Permit renewal status

Chad is hoping to hear back this week.

- G. Receive an update on Legal Counsel transition and RFP

Claire asked if the Board has made a decision as to which legal counsel they are hiring and if they are considering using her firm. We still have a contract with Meyers Nave.

- H. Received an update on proposed high-density residential development at 8525 Graton Road

Chad has not had much more contact with the developer. Just that the district is not in a position to assign ESDs that they are requesting.

- I. Receive an update on RFP for sewer rate and cost of service study

Discussion of the ESDs and taking a look at it mid-year CSDA for General Manager Davisson to bring back for discussion.

7. GENERAL MANAGER'S REPORT TO THE BOARD

A. Treatment Plant Operations Update

- Operations Report
- Overtime Report

The reports were reviewed by the Board and questions were asked and answered.

8. GENERAL MANAGER ANNOUNCEMENTS

In July General Manager Davisson will be out of town on the 16th. We will be reschedule the meeting to 17th of July.

At the end of August the CSDA conference will occur, General Manager Davisson will send information to the Board.

9. BOARD MEMBER REPORTS

10. FUTURE AGENDA ITEMS FOR CONSIDERATION

Update Graton Area Service map
An updated future agenda item listing
Quarterly letter

11. ADJOURNMENT 9:25 PM

Minutes Approved

Date