



REGULAR MEETING MINUTES
Graton Community Services District (GCSD)
Meeting of the GCSD Board of Directors
Monday, January 19, 2026 at 5:00 PM
Graton Day Labor Center
2981 Bowen Street, Graton, CA 95444

1. CALL TO ORDER 5:12 PM

BOARD ROLL CALL

Board President, Jennifer Butler H; Board Vice President, Max Wilmarth H; Director David Upchurch H; Director Dave Clemmer H; Director Joseph McIntyre H.

2. APPROVAL OF THE AGENDA

Director McIntyre Motioned and Director Clemmer Seconded to approve the order of the agenda.

Board President, Jennifer Butler Y; Board Vice President, Max Wilmarth Y; Director David Upchurch Y; Director Dave Clemmer Y; Director Joseph McIntyre Y.

3. PUBLIC COMMENT

At this time, the public may address the Board on subjects not on the agenda. Comments may not exceed three (3) minutes in length. While State Law prohibits Board action or discussion on any item not on the agenda, members of the Board may briefly respond to statements or questions from members of the public, provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting, or take action to direct staff to place a matter on a future agenda. Members of the public are asked to submit a speaker card for public comment in advance of the Chair calling for public comments.

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format or requires another person to assist you while attending this meeting, please contact staff at the Graton Community Services District office at (707) 823-1542 as soon as possible (no later than 10 days before the scheduled meeting) to ensure that arrangements for accommodation may be provided.

4. CONSENT CALENDAR

- A. Review and approve the December 2025 Monthly Financial Reports
- B. Draft Minutes of the December 15, 2025 Regular Meeting

Director Butler Motioned and Director Clemmer seconded that we remove item 4A from the Consent Calendar and move to 5A for additional discussion.

Board President, Jennifer Butler Y; Board Vice President, Max Wilmarth Y; Director David Upchurch Y; Director Dave Clemmer Y; Director Joseph McIntyre Y.

Director McIntyre Motioned, Vice President Wilmarth Seconded, to approve the December 15, 2025 Regular Meeting Minutes.

5. BUSINESS BEFORE THE BOARD

- A. RECEIVE A PRESENTATION ON POTENTIAL USES FOR THE TOWER AT THE GRATON GREEN PARK TO POTENTIALLY PROVIDE EMERGENCY RADIO TRANSMISSION AND FREE WIFI FOR THE GRATON COMMUNITY

The Board discussed various items that were possibilities for Graton Green Park. Staff recommended a presentation from George Greeley and his associates on the proposed use of the tower at the Graton Green for the installation of emergency radio and internet access equipment to provide emergency communications and free Wi-Fi for the Graton community.

The purpose of the agenda item is to provide an opportunity for Mr. Greeley and his associates to provide a proposal to the Board regarding potential uses of the tower and the requirements for space, height and power. Based on this information, the Board could support the project and direct staff to work with Mr. Greeley further, request additional information or request a future agenda item for potential future discussion or action.

- B. RECEIVE AN UPDATE ON THE MULTIFAMILY DEVELOPMENT AT 8525 GRATON ROAD

Management Consultant Davisson reported that there is not much activity happening currently. Two Crows did provide updates to the onsite storage system that addressed the questions of our engineer. That has been submitted to Permit Sonoma, and they are awaiting their permits to move forward with the project.

- C. CONSIDER ADOPTING A REVISED MUTUAL AID POLICY WITH THE FORESTVILLE WATER DISTRICT

The Mutual Aid Agreement was previously created in 2019. Since then, we have looked at the benefit of sharing resources outside of an emergency. These could include operational, administrative and finance support, etc. Management Consultant Davisson asked if the Board wants to limit the Mutual Aid to just the two districts or are there any other things we can add to the listing of mutual aid. Director McIntyre prefers to keep things separate at this time. They will revisit this at their next meeting tomorrow.

D. RECEIVE AN AD HOC COMMITTEE UPDATE ON ACTIVITIES RELATED TO THE GRATON TOWN SQUARE

There are no events happening right now. Studies are underway. The County's position is they want us to do a very expensive traffic study for approximately \$15,000, but our consultant thinks that may not be necessary. Director Upchurch requested that we list where the cash is going to be deposited when it comes in. Management Consultant Davisson stated we need to find a bank that is more local where we can deposit cash. One suggestion was Exchange Bank, and another suggestion was for possibly Redwood Credit Union. We received another grant of \$10,000. President Butler mentioned that we need about \$125,000 to finish our projects that are planned. Management Consultant Davisson mentioned he would like us to update the public during our outreach on the sewer district and provide helpful information for the public that can help.

E. RECEIVE AN UPDATE ON THE TRANSITION OF MAINTENANCE OF THE GRATON GREEN PARK

Vice President Wilmarth stated there is not a lot of maintenance required at this time. The tree trimming we should still have for free one more time in spring. Management Consultant Davisson had a meeting with AG& Open Space. They advised us that the creek is part of the Graton Green property. Director Upchurch asked if we are insured for the creek. Management Consultant Davisson said he would reach out to SDRMA to discuss the creek.

4A. This is item is 4A that was moved for later discussion by the Board

REVIEW AND APPROVE THE DECEMBER 2025 MONTHLY FINANCIAL REPORTS

The Board had several questions regarding the December 2025 monthly financial reports. In the operations fund we received about 120,000 for the solar and we also received a couple of other amounts that should have been recorded. The Board was asking why they were not included. Management Consultant Davisson advised the Board he would take the questions from the Board and address them with the County.

No action is being taken on item 4A currently.

6. INFORMATIONAL ITEMS FROM STAFF – (No action required) The following items are informational in nature. Staff are available to the Board and Public to provide any additional information requested.

A. Receive an update on the requested future agenda item to receive a presentation from RSG on services they can provide the District to improve service delivery and governance

The meeting is tomorrow at 3:00 o'clock and a quorum is required. You can meet in person or attend virtually.

B. Receive an update on the SCWA regionalization feasibility study.

There was a stakeholder meeting held last week. Director Upchurch was there and representatives from Forestville. Director Upchurch said they were indicating the progress. It looks like Forestville is a good contender for all the water to go to. He said it was aligned with what we had heard before. He said the meeting lasted a couple of hours.

C. Receive an update on Forestville/GCSD Operational and Recycled Water Activities

Management Consultant Davisson said Forestville is looking to maximize the recycled water demand. Duckhorn is looking to connect to the recycled water in Forestville, and they may need more than they can provide, which may provide Graton with an opportunity to provide Graton/Forestville/Occidental plants more access to recycled water. It is all a prospective idea. Forestville and Graton are currently in discharge mode until probably April.

D. Receive an update on the replacement of the natural gas backup generator at the sewer lift station.

Management Consultant Davisson has in writing the generator replacement needs to be made clear that it should be covered and that it is not on wheels. Management Consultant Davisson needs to talk with the right person and make it happen.

E. Receive an update on the proposed upgrade to the plant and lift station SCADA system

We have included capital improvements into our rate structure. Management Consultant Davisson would like to make some improvements to our SCADA system that is in desperate need. We have made some improvements. We also have warning systems built into place as well.

F. Discuss the need/desire and content of a meeting with ReVillage

Management Consultant Davisson said they reached out and would like to have a meeting with the Board.

7. CONSULTING MANAGER'S REPORT TO THE BOARD

There was a lot of overtime on Christmas Eve and Christmas day. The plant had some issues with power outages and there were no spills. No recycled water was irrigated in the month of December. Director Upchurch asked why we repeatedly had to recalibrate the analyzer manually. Management Consultant Davisson said he will work with the Chief Plant Operator to see if this could possibly be an ongoing problem and has to do with the weather and the conditions of the weather at that time.

A new PLC for the fuzzy filters had Telstar out. The PLC is the original one that was put in when it was built and it may be time to just replace them. Although Management Consultant Davisson said he was not required to get it approved by the Board, he wanted to make them aware since this is an expensive replacement.

8. CONSULTING MANAGER ANNOUNCEMENTS

He will be out of the office for the last two days this week and the last two day at the end of next week. He wanted to thank everyone for their attendance at the holiday party.

9. BOARD MEMBER REPORTS

President Bulter announced Graton Station the old fire house is turning into a coffee house. Her husband and her have an LLC and are two investors. It is currently in process and she wanted to let everyone know. She wanted to let everyone know what she was doing and will keep everyone updated.

10. FUTURE AGENDA ITEMS FOR CONSIDERATION

11. ADJOURNMENT 7:51 PM

Minutes Approved

Date