



**SPECIAL MEETING AGENDA
Graton Community Services District (GCSD)
Meeting of the GCSD Board of Directors
Monday, May 22, 2023, at 5:30 PM
Graton Community Services District, Wastewater Treatment Plant
250 Ross Lane, Graton, CA**

**President David Upchurch will be attending the meeting from
701 N.E. Leach St. Coupeville WA. 98239
In compliance with the requirements of the Brown Act, a meeting
agenda has been posted at this location and public access and
participation will be provided during the meeting**

**Members of the Public may attend the meeting remotely at
<https://us02web.zoom.us/j/87815202320?pwd=AMg1U1ZyKVUtTDC8GW7gx18se-GNZw.1>**

Members of the Public may participate and provide public comments as follows:

1. If you wish to submit a public comment on agenda items in advance of the meeting, please send to chaddavisson.gcsd@gmail.com. Emails received prior to the meeting will be included in the public record. The Board President will read public comments at the Board meeting, not to exceed three minutes (approximately 300 words).
2. Any members of the public physically attending the meeting will have the opportunity to provide public comment on any items not on the agenda as well as during discussion of any/all agenda items.

Public testimony will be taken at the direction of the Board President and members of the public may only comment during times allotted for public comments. If you wish to request a disability-related modification or accommodation, please contact the District by email at lindamartinez.gcsd@gmail.com.

1. CALL TO ORDER

A. BOARD ROLL CALL

2. APPROVAL OF THE AGENDA

Motion to approve the agenda.

3. CLOSED SESSION

- A. Real Property Negotiations - Cal. Gov. Code § 54956.8

4. REPORT OUT OF CLOSED SESSION

5. **PUBLIC COMMENT** - At this time, the public may address the Board on subjects not on the agenda. Comments on agenda items will be taken as each item comes up. Comments may not exceed three (3) minutes in length. While State Law prohibits Board action or discussion on any item not on the agenda, members of the Board may briefly respond to statements or questions from members of the public, provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting, or take action to direct staff to place a matter on a future agenda. For in-person meetings, members of the public are asked to submit a speaker card for public comment in advance of the President calling for public comments.

6. **CONSENT CALENDAR** - Consent Calendar items are considered routine and will be adopted in one single motion with no separate discussion of the items. Directors or members of the public can request that specific items be removed from the Consent Calendar. When item(s) are removed, the Board will adopt the remaining Consent Calendar items in one single motion. After approval of the Consent Calendar, the Board will take action on pulled items as Business Before the Board.

- A. **REVIEW AND APPROVE SPECIAL MEETING MINUTES FROM THE APRIL 17, 2023 MEETING**
[Draft Minutes of the April 17, 2023 Meeting](#)

7. BUSINESS BEFORE THE BOARD

- A. **RECEIVE A REPORT FROM INDEPENDENT AUDITOR MAZE & ASSOCIATES AND APPROVE THE FISCAL YEAR END 2022 AUDIT**

[2022 Audit - Memorandum of Internal Controls](#)

[2022 Audit - Basic Financial Statements](#)

- B. **RECEIVE AN UPDATE ON THE FLOATING SOLAR PROJECT BY BRIAN HINES OF NORTH COAST SOLAR**

- C. **REVIEW AND APPROVE APRIL 2023 FINANCIAL REPORTS**

[April 2023 Monthly Cost Report Summary](#)

[April 2023 Monthly Budget to Actual Report](#)

[April 2023 Monthly Transaction Detail Report](#)

- D. **REVIEW AND APPROVED PRELIMINARY FISCAL YEAR 2023-2024 ANNUAL BUDGET**

[FY 2023-24 Preliminary Budget](#)

8. **INFORMATIONAL ITEMS FROM STAFF** - (No Action Required) The following items are informational in nature. Staff is available to the Board and Public to provide any additional

information requested.

- A. Receive an update on the Forestville/GCSD Recycled Water activities**
- B. Receive an update on the Occidental pipeline feasibility study status**
- C. Receive an update on plant operations, engineering and capacity analysis**
- D. Receive an update on UV System upgrade project**
- E. Receive an update on the Manzana Products Sewer Connection**
- F. Receive an update on pasteurization and co-gen equipment decommissioning and liquidation process**

9. GENERAL MANAGER'S REPORT TO THE BOARD

A. Treatment Plant Operations Update

- Operations report
[April 2023 Operations Report](#)
[Quarter 1 SMR Cover Letter](#)
- Overtime report
[April 2023 Overtime Report](#)

B. Collection System Operations and Maintenance Update

- GCSD Sewer Repair and Rehabilitation needs

10. REVIEW OF BOARD CALENDAR

11. GENERAL MANAGER ANNOUNCEMENTS

12. BOARD MEMBER REPORTS

13. FUTURE AGENDA ITEMS FOR CONSIDERATION

14. ADJOURNMENT