



**SPECIAL MEETING AGENDA  
Graton Community Services District (GCSD)  
Meeting of the GCSD Board of Directors  
Monday, March 27, 2023, at 6:00 PM  
Graton Community Services District, Wastewater Treatment Plant  
250 Ross Lane, Graton, CA**

**Members of the Public may participate and provide public comments as follows:**

1. If you wish to submit a public comment on agenda items in advance of the meeting, please send to [chaddavisson.gcsd@gmail.com](mailto:chaddavisson.gcsd@gmail.com). Emails received prior to the meeting will be included in the public record. The Board President will read public comments at the Board meeting, not to exceed three minutes (approximately 300 words).
2. Any members of the public physically attending the meeting will have the opportunity to provide public comment on any items not on the agenda as well as during discussion of any/all agenda items.

Public testimony will be taken at the direction of the Board President and members of the public may only comment during times allotted for public comments. If you wish to request a disability-related modification or accommodation, please contact the District by email at [lindamartinez.gcsd@gmail.com](mailto:lindamartinez.gcsd@gmail.com).

**1. CALL TO ORDER**

**A. BOARD ROLL CALL**

**2. APPROVAL OF THE AGENDA**

Motion to approve the agenda.

- 3. PUBLIC COMMENT** - At this time, the public may address the Board on subjects not on the agenda. Comments on agenda items will be taken as each item comes up. Comments may not exceed three (3) minutes in length. While State Law prohibits Board action or discussion on any item not on the agenda, members of the Board may briefly respond to statements or questions from members of the public, provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting, or take action to direct staff to place a matter on a future agenda. For in-person meetings, members of the public are asked to submit a speaker card for public comment in advance of the President calling for public comments.

- 4. PRESENTATION BY COLLEEN HALEY PROVIDING AN OVERVIEW OF THE SERVICES PROVIDED BY THE CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA)**
- 5. CONSENT CALENDAR** - Consent Calendar items are considered routine and will be adopted in one single motion with no separate discussion of the items. Directors or members of the public can request that specific items be removed from the Consent Calendar. When item(s) are removed, the Board will adopt the remaining Consent Calendar items in one single motion. After approval of the Consent Calendar, the Board will take action on pulled items as Business Before the Board.
  - A. REVIEW AND CONFIRM MONTHLY FINANCIAL SUMMARIES FOR FEBRUARY 2023**
    - [Budget to Actual Report](#)
    - [Monthly Transaction Detail Report](#)
    - [Monthly Cash Flow Report](#)
    - [Monthly Cash Balance Report](#)
  - B. REVIEW AND APPROVE SPECIAL MEETING MINUTES FROM FEBRUARY 21, 2023**
    - [Draft Minutes of the February 21, 2023 Meeting](#)
- 6. BUSINESS BEFORE THE BOARD**
  - A. RECEIVE AN UPDATE ON THE DISTRICTS AGREEMENT WITH MANZANA PRODUCTS, INC, THE STATUS OF THE LAFCO OUTSIDE SERVICES AGREEMENT AND MANZANA'S ON-SITE INFRASTRUCTURE IMPROVEMENTS**
  - B. RECEIVE AN UPDATE ON THE COLLECTION SYSTEM EVALUATION AND IMPROVEMENT PROJECT**
  - C. RECEIVE AN UPDATE ON THE FLOATING SOLAR PROJECT STATUS**
  - D. DISCUSSION OF OPPORTUNITIES TO EXPAND THE DISTRICT'S ROLE AND SERVICES AND ESTABLISHMENT OF AN AD HOC COMMITTEE**
  - E. APPROVE AMENDMENT 1 TO AN EXISTING CONTRACT WITH CHAD DAVISSON FOR CONTINUATION OF GENERAL MANAGER SERVICES**
    - [First Amendment to Agreement for General Manager Services](#)
- 7. INFORMATIONAL ITEMS FROM STAFF** - (No Action Required) The following items are informational in nature. Staff is available to the Board and Public to provide any additional information requested.
  - A. Return to in-person meetings**
  - B. Board Member completion of Form 700, Statement of Economic Interests**
  - C. Board Member required training in Ethics and Sexual Harassment**
  - D. Receive an update on the Fiscal Year 2021-22 financial audit**
  - E. Receive an update on the Forestville/GCSD Ad Hoc Committee activities**

- F. Receive an update on the Occidental pipeline feasibility study
- G. Discuss vegetation control issues and proposed options
- H. Receive an update on the conversion to liquid sodium hypochlorite for interim disinfection
- I. Receive an update on discussions with City of Sebastopol related to the District's future planning efforts
- J. Receive an update on on-going operations and engineering assessments by Coleman Engineering
- K. Receive an update on the status of the District's NPDES permit renewal
- L. Receive proposed Board Meeting Schedule for remainder of 2023  
[2023 Board Meeting Schedule](#)

## **8. GENERAL MANAGER'S REPORT TO THE BOARD**

### **A. Treatment Plant Operations Update**

- Operations report  
[Operations Report](#)
- Overtime report  
[Overtime Report](#)

### **B. Collection System Operations and Maintenance Update**

- Status of GCSD Sewer Repair and Rehabilitation needs

## **9. GENERAL MANAGER ANNOUNCEMENTS**

## **10. BOARD MEMBER REPORTS**

## **11. FUTURE AGENDA ITEMS FOR CONSIDERATION**

## **12. ADJOURNMENT BY THE BOARD PRESIDENT**