



REGULAR MEETING AGENDA
Graton Community Services District (GCS D)
Meeting of the GCS D Board of Directors
Monday, March 17, 2025, at 6:00 PM
Graton Day Labor Center
2981 Bowen St, Graton, CA 95444

**Director David Upchurch will be attending the meeting remotely from 701 N.E. Leach St.
Coupeville WA. 98239**

**Director Jennifer Butler will be attending the meeting remotely from 1462 Auburn Road
Grass Valley CA. 95949**

A quorum of the remaining Board Members will be attending in person.

**In compliance with the requirements of the Brown Act, a meeting agenda has been posted at
these location and public access and participation will be provided during the meeting**

**Members of the Public may attend the meeting remotely at
<https://us02web.zoom.us/j/87815202320?pwd=AMg1U1ZyKVUtT DC8GW7gx18se-GNZw.1>**

Members of the Public may participate and provide public comments as follows:

1. If you wish to submit a public comment on agenda items in advance of the meeting, please send to chaddavisson.gcsd@gmail.com. Emails received prior to the meeting will be included in the public record. The Board President will read public comments at the Board meeting, not to exceed three minutes (approximately 300 words).
2. Any members of the public physically attending the meeting will have the opportunity to provide public comment on any items not on the agenda as well as during discussion of any/all agendized items.

Public testimony will be taken at the direction of the Board President and members of the public may only comment during times allotted for public comments. If you wish to request a disability-related modification or accommodation, please contact the District by email at lindamartinez.gcsd@gmail.com.

1. CALL TO ORDER

- A. BOARD ROLL CALL

2. APPROVAL OF THE AGENDA

Motion to approve the agenda.

3. PUBLIC COMMENT - At this time, the public may address the Board on subjects not on the agenda. Comments on agenda items will be taken as each item comes up. Comments may not exceed three (3) minutes in length. While State Law prohibits Board action or discussion on any item not on the agenda, members of the Board may briefly respond to statements or questions from members of the public, provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting, or take action to direct staff to place a matter on a future agenda. For in-person meetings, members of the public are asked to submit a speaker card for public comment in advance of the President calling for public comments.

4. CONSENT CALENDAR - Consent Calendar items are considered routine and will be adopted in one single motion with no separate discussion of the items. Directors or members of the public can request that specific items be removed from the Consent Calendar. When item(s) are removed, the Board will adopt the remaining Consent Calendar items in one single motion. After approval of the Consent Calendar, the Board will take action on pulled items as Business Before the Board.

A. APPROVE REGULAR MEETING MINUTES FROM THE DECEMBER 16, 2024, MARCH 1, 2025 MEETINGS

[Draft Minutes of December 16, 2024](#)

[Draft Minutes of March 1, 2025](#)

B. APPROVE FEBRUARY 2025 GCSD FINANCIAL REPORTS

[February 2025 Cash Summary Report](#)

[February 2025 Financial Summary Report - Operations Fund](#)

[February 2025 Financial Summary Report - Construction Fund](#)

[February 2025 Financial Summary Report - Town Square Fund](#)

[February 2025 Budget to Actual - All Funds](#)

[February 2025 Monthly Transaction Detail](#)

[February 2025 Debt Summary Report](#)

[February 2025 Monthly Cost Report - Operations Fund](#)

[February 2025 Monthly Cost Report - Construction Fund](#)

[February 2025 Monthly Cost Report - Town Square Fund](#)

5. BUSINESS BEFORE THE BOARD

A. INTRODUCTION TO ALISON LECHOWICZ AND UPDATE ON THE INITIATION OF THE SEWER RATE AND COST OF SERVICE STUDY INCLUDING PROJECT TIMELINE

[Project Timeline](#)

- B. APPROVE RESOLUTION NO. 250317A AUTHORIZING ANNEXATION OF PROPERTIES LOCATED AT 3280 AND 3160 HICKS ROAD

[Resolution No. 250317A](#)

- C. RECEIVE AN AD HOC COMMITTEE UPDATE ON ACTIVITIES RELATED TO THE GRATON TOWN SQUARE

- D. AUTHORIZE STAFF TO PROCEED WITH UTILIZING A CONTRACTOR TO OBTAIN ALL PERMITS, COORDINATE REQUIRED ENGINEERING AND PERFORM ALL CONSTRUCTION NECESSARY TO BRING PG&E POWER SERVICE TO THE TOWN SQUARE PROPERTY IN AN AMOUNT NOT TO EXCEED \$20,000.

- E. RECEIVE AN UPDATE ON THE GRATON GREEN PROPERTY ACQUISITION

- F. RECEIVE AN UPDATE ON ACTIVITIES RELATED TO THE GRANT FUNDED SEWER COLLECTION SYSTEM ASSESSMENT PROJECT

- 6. INFORMATIONAL ITEMS FROM STAFF - (No Action Required)** The following items are informational in nature. Staff is available to the Board and Public to provide any additional information requested.

- A. Receive an update on the revised ESD issuance policy.
- B. Discuss the District's reserve policies, sewer fees and conducting a rate study
- C. Receive an update on the SCWA regionalization feasibility study
- D. Receive an update on the Forestville/GCSD Operational and Recycled Water Activities
- E. Receive an update on the floating solar array system
- F. Receive an update on the Occidental pipeline project
- G. Receive an update on the NPDES Permit renewal status
- H. Receive an update on proposed high-density residential development at 8525 Graton Road

7. GENERAL MANAGER'S REPORT TO THE BOARD

- A. Treatment Plant Operations Update

- Operations report

[Operations Report](#)

- Overtime report

[Overtime Report](#)

8. GENERAL MANAGER ANNOUNCEMENTS

9. BOARD MEMBER REPORTS

10. FUTURE AGENDA ITEMS FOR CONSIDERATION

11. ADJOURNMENT