



**REGULAR MEETING MINUTES**  
**Graton Community Services District (GCSD)**  
**Meeting of the GCSD Board of Directors**  
**Monday, February 16, 2026 at 5:00 PM**  
**Graton Day Labor Center**  
**Bowen Street, Graton, CA 95444**

**1. CALL TO ORDER 5:03 PM**

**BOARD ROLL CALL**

Board President, Jennifer Butler H; Board Vice President, Max Wilmarth H; Director David Upchurch H; Director Dave Clemmer H; Director Joseph McIntyre H.

**2. APPROVAL OF THE AGENDA**

Director Butler Motioned and Director Upchurch Seconded to approve the order of the agenda with the removal of item 5-A to the March agenda.

Board President, Jennifer Butler Y; Board Vice President, Max Wilmarth Y; Director David Upchurch Y; Director Dave Clemmer Y; Director Joseph McIntyre Y.

**3. PUBLIC COMMENT**

*At this time, the public may address the Board on subjects not on the agenda. Comments may not exceed three (3) minutes in length. While State Law prohibits Board action or discussion on any item not on the agenda, members of the Board may briefly respond to statements or questions from members of the public, provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting, or take action to direct staff to place a matter on a future agenda. Members of the public are asked to submit a speaker card for public comment in advance of the Chair calling for public comments.*

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format or requires another person to assist you while attending this meeting, please contact staff at the Graton Community Services District office at (707) 823-1542 as soon as possible (no later than 10 days before the scheduled meeting) to ensure that arrangements for accommodation may be provided.

#### 4. CONSENT CALENDAR

- A. APPROVE THE MINUTES OF THE JANUARY 19, 2026 REGULAR MEETING OF THE BOARD OF DIRECTORS

Director McIntyre Motioned, Director Wilmarth Seconded, to approve the January 19, 2026 Regular Meeting Minutes.

Board President, Jennifer Butler Y; Board Vice President, Max Wilmarth Y; Director David Upchurch Y; Director Dave Clemmer Y; Director Joseph McIntyre Y.

#### 5. BUSINESS BEFORE THE BOARD

- A. ACCEPT THE FYE JUNE 30, 2025 ANNUAL FINANCIAL AUDIT

Due to the Presidents Day holiday, The Auditor was unable to attend this meeting and the Board moved this item to the March 2026 agenda

- B. RECEIVE AN UPDATE ON THE HIGH-DENSITY RESIDENTIAL DEVELOPMENT AT 8525 GRATON ROAD

There are no updates at this time to the high density residential development at 8525 Graton Road.

- C. APPROVE THE DECEMBER 2025 AND JANUARY 2026 MONTHLY FINANCIAL REPORTS

Management Consultant provided a 01/31/2026 Cash Balance Summary that was provided on an Excel spreadsheet.

Director McIntyre Motioned to approve the December and January 2026 Monthly Financial Reports and Director Clemmer seconded.

Board President, Jennifer Butler Y; Board Vice President, Max Wilmarth Y; Director David Upchurch Y; Director Dave Clemmer Y; Director Joseph McIntyre Y.

**D. RECEIVE AN AD HOC COMMITTEE UPDATE ON ACTIVITIES RELATED TO THE GRATON TOWN SQUARE**

Director Wilmarth reported we are looking at late 2026 for future construction. A twenty to twenty-five thousand donation was possibly received to add a water fountain to the Town Square. We need a larger traffic study, and we currently do not have the funds to pay for that. The noise study was done and thinks we would be ok to have amplified sound. We would also need sound walls to help reduce the noise. The first work party of the year is scheduled for next month. The first event is the wine and food fest, Graton Day in September and have a Halloween Party. We have three lounge chair nights scheduled as well. We will be doing a double feature of movies. A kids' movie and a family movie. We have a plan to get the fund balance down to zero. We are currently in a positive cash balance.

**6. INFORMATIONAL ITEMS FROM STAFF – (No action required) The following items are informational in nature. Staff are available to the Board and Public to provide any additional information requested.**

**A. Receive an update on the Forestville/GCSD Operational and Recycled Water Activities**

We just updated the Mutual Aid Agreement with Forestville and GCSD. General Manager Davisson is working on sharing operators. One of Graton's employees is currently out on disability, and we are trying to figure out what our needs are until he comes back to help out John.

**B. Receive an update on the Occidental pipeline project.**

We had a kickoff meeting about the design for the pipeline project with Sonoma County Water Agency. We gave them a walk through the Plant, and they did some manhole inspections as well.

**C. Receive an update on the transition of maintenance of the Graton Green Park**

We had an unseasonably warm dry winter. We are now officially responsible for the upkeep of the Graton Green. We need to come up with a plan to maintain the Graton Green on a regular basis.

**D. Receive an update on the replacement of the natural gas backup generator at the sewer lift station.**

Director Clemmer will meet with Management Consultant to review history of the generator replacement to prepare for follow up with the District's property insurance provider.

**7. MANAGEMENT CONSULTANT’S REPORT TO THE BOARD**

Management Consultant reviewed the January 2026 Operation Report with the Board in detail. He answered all questions received from the Board.

**8. GENERAL MANAGER ANNOUNCEMENTS**

Nothing to report at this time.

**9. BOARD MEMBER REPORTS**

Management Consultant stated he would like the Board to provide their questions or comments prior to the meeting, if possible. He said he would like to be better prepared and be responsive to their questions.

President Butler asked General Manager Davisson to send an email to all of the directors requesting they provide what their priorities are and significant concerns prior to each meeting.

**10. FUTURE AGENDA ITEMS FOR CONSIDERATION**

- New Contract with Revillage
- Meeting with Sonoma County to review the financials
- Check with Graton Day Labor Center about what the cost would be to maintain the Graton Green
- Start next meeting early at 4:30 PM and walk the Graton Green then start the meeting at 5:00 PM
- Establish a Budget Ad Hoc committee

**11. ADJOURNMENT 8:22 PM**

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Minutes Approved

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Date