



REGULAR MEETING MINUTES
Graton Community Services District (GCSD)
Meeting of the GCSD Board of Directors
Monday, March 17, 2014 at 6:00 PM
Graton Day Labor Center
2981 Bowen St. Graton, CA

1. Call to Order: 6:08 PM

2. Roll Call – Board determined there was a quorum. Directors present included: Roland Wiebe, Karen Hendrickson, Hollynn DeLil, Richard Coleman. Eric Kritz arrived at 6:15pm.

3. ORDER OF AGENDA APPROVED.

4. PUBLIC COMMENT

Elizabeth Herron: (read and provided a letter outlining her concerns about district finances to the Graton CSD Board).

Jane Eagle: asked what the Board is planning to do about the rates this year.

Mike Wilson: asked if there are any committees forming and how he could get involved.

Karen Hendrickson responded that the committees were rescinded at a previous meeting. If members of the community would like to provide input to the board they can do so by forming working groups on their own and bringing input to the board during public comment period of Graton CSD Board meetings.

5. CONSENT CALENDAR

- A.** Review of February Operations and Construction Financial Summaries
- B.** Confirm Expenditures List (payment registers) for February 2014
- C.** Review and approval of Special Meeting Minutes from February 18th, 2014
- D.** Review and approval of KG Walters' pay request #19
- E.** Review and approval of District Engineer's February Invoices
- F.** Review and approval of District General Manager's Invoices

Items 5D, and 5E were pulled from the consent calendar.

Karen Hendrickson Moved to approve items 5A, 5B, 5C, 5F on the consent calendar; motion seconded by Roland Wiebe. Motion passed unanimously with all members present voting "aye".

Wiebe_aye_Kritz_aye_Hendrickson_aye_Coleman_aye_DeLil_aye_.

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ACTION ITEMS

6. Consideration and Adoption of a Resolution Approving an Agreement with Sonoma County Permit Resource Management Department (PRMD) for Sewer Lateral Inspection Services

Eric Kritz moved, Karen Hendrickson seconded motion to approve the agreement with PRMD.

Wiebe voted yes. Kritz yes. Hendrickson yes. Coleman yes. DeLil yes.

**7. Consideration of Written Request for Variance from District requirements and Back Charge Reimbursement Appeal
Property Owner: BJ Maresca**

- Eric Kritz moved to have staff contact Sonoma County to correct the number of ESD's on the Sonoma Ave property to 1 ESD, effective immediately. Motion seconded by Richard Coleman. Motion passed unanimously.

Wiebe: *yes* Kritz: *yes*; Hendrickson: *yes* Coleman: *yes* DeLil: *yes*.

- Hollynn DeLil moved to direct district counsel to formulate a resolution to reimburse Ms. Maresca for backpayment of sewer charges to be considered by the Board at a future meeting. Eric Kritz seconded the motion. Ms. Maresca requested to be present via phone at that meeting. Motion passed 3 in favor 2 opposed.

Wiebe: *no* Kritz: *yes* Hendrickson: *no* Coleman: *yes* DeLil: *yes*.

8. Review and approval of Preliminary working Budget for FY 2014-15

- Roland Wiebe moved to approve resolution 140317B approving preliminary budget for fiscal year 14-15 motion was seconded by Karen Hendrickson. Motion passed unanimously.
Wiebe: *yes* Kritz *yes* Hendrickson: *yes* Coleman *yes* DeLil *yes*.

INFORMATIONAL REPORTS

9. Form 700 annual Statements of Economic Interest are due April 1st.

10. GENERAL MANAGER'S REPORT

A. Construction Progress Update – Title 22 testing pasteurization unit addressing pump sizing and other issues. SAF filtration is working well. Fire pump system is installed. Effluent pumps to be completed through separate funding.

B. Treatment Plant Operations Update

- Operators in Training (OIT) 3 signing up to volunteer.
- Earth Day Tree Planting- considering a planting on site.

C. Collection System Repair and Long Term Planning Update

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- Technical assistance grant North Coast Resource Partnership- \$15k to begin feasibility process for addressing collection system issues.
 - Upcoming funding fair May 28th Sacramento
- D. Correspondence
- SDRMA insurance coverage implemented to cover new facilities; board and staff have been beneficial as training incentives (discounts) lower district insurance costs.
 - CEC funding approval notification- for rebuilding effluent pump stations
 - CalEMA OIG (Office of inspector General) audit sent district a notice; in review.
 - CWEA California Water and Environment: touring the new facilities in Graton
11. Discussion of Personnel Operations Efficiency Audit item tabled.
12. Discussion of Website Development tabled to next meeting.
13. Report from Board Member Trainings tabled to next meeting.

CLOSED SESSION

14. **CLOSED SESSION:**
PUBLIC EMPLOYEE PERFORMANCE EVALUATIONS
Titles: District Engineer, District General Manager
15. **CLOSED SESSION:**
CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: 1 case
- CONFERENCE WITH LEGAL COUNSEL: ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: 1 case
16. Report out of closed session- direction given, no reportable action.
17. ADJOURNMENT 9:30 pm.

Items suggested to be put on agenda for a future meeting:

- Policy for board meeting prep discussion
- Resolution for Maresca request.
- Website discussion
- Board member trainings.

Minutes approved: Paul White . Date 4/21/14 .