GRATONCOMMUNITY SERVICES DISTRICT

250 ROSS LANE • MAIL: PO BOX 534, GRATON, CALIFORNIA 95444 • 707/823-1542 • FAX 707/823-3713

GRATON CSD
WASTEWATER
PARKS & RECREATION

REGULAR MEETING AGENDA
Graton Community Services District (GCSD)
Meeting of the GCSD Board of Directors
Monday, December 21st 2015 at 6:00 PM
Graton Day Labor Center
2981 Bowen St. Graton, CA

1. **Call to Order**

2. **Roll Call** - Determination of a Quorum

   DeLil_____ Coleman_____ Clemmer____ Johnson ____

3. **Oaths of office, swearing in of new Board member: Karin Lease, and returning Board members: David Clemmer and Matt Johnson.**

4. **APPROVE ORDER OF THE AGENDA**

5. **PUBLIC COMMENT**

   Members of the public are invited to address the Board on those items which fall under the authority of the Board. For those wishing to address the Board on any Agenda or non-agendized item, please complete a Speaker Card located at the entrance to the and submit it to the Board President. Please be sure to indicate the Agenda Item # you wish to address or the topic of your public comment. Comments will be limited to three minutes per speaker. Speakers should understand that except in very limited situations, State law precludes the Board from taking action on or engaging in extended deliberations concerning items of business which are not on the Agenda.

   GOVERNMENT CODE 54954.2. (2) No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

DISABLED ACCOMMODATION: If you have a disability which requires an accommodation, an alternative format or requires another person to assist you while attending this meeting, please contact staff at the Graton Community Services District office at (707) 823-1542 as soon as possible (no later than 10 days before the scheduled meeting) to ensure that arrangements for accommodation may be provided.

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6. CONSENT CALENDAR

All items listed on the consent calendar are considered to be routine and non-controversial by staff. However, if discussion is required, the item(s) will be removed from the consent agenda and will be discussed after the consent agenda is approved.

A. Review and approval of Regular Meeting Minutes from November 16th 2015

B. Review and approval of Special Meeting Minutes from November 20, 2015

C. Review and approval of District General Manager's November 2015 Invoice- Lane.

D. Motion to approve the items on the consent calendar

DeLil_____ Coleman_____ Clemmer____ Johnson____ Lease_____

ACTION ITEMS

7. Financial Report and Budget Discussion

A. Confirm Expenditures and Revenue (Transactions) Lists for November 2015

B. Review of November 2015 Operations and Construction Financial Summaries

C. Discussion and consideration of Resolution 151221A approving the final budget for fiscal year 15-16

DeLil_____ Coleman_____ Clemmer____ Johnson____ Lease ____

8. Discussion and Consideration of Resolution 151221B amending GCSD Policy # 5010.1 to have Regular meetings meet on the third Tuesday of the month for those months where the third Monday falls on a holiday.

DeLil_____ Coleman_____ Clemmer____ Johnson____ Lease ____

9. Discussion regarding potential revisions to Ordinance 101E: changing the limit on new sewer connections - to allow for carry over of ESDs from one year to the next, capacity evaluation procedure, service area considerations

DeLil_____ Coleman_____ Clemmer____ Johnson____ Lease ____

10. Reorganization of the Board of Directors

A. Nominations for Board President; Close of Nominations; Election of President.

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B. Nominations for Board Vice President; Close of Nominations; Election of Vice President.
C. Appointment of Board Secretary.
D. Appointment of Board Treasurer.

INFORMATIONAL REPORTS

11. GENERAL MANAGER'S REPORT

A. Treatment Plant Operations Update
- Operations report
- Staffing update

B. Construction Update
- Flood Gate evaluation by interim GM - next steps
- ADA restroom facilities - update
- Effluent Pump Station project discussion
    - Project bid process
    - John Rosenblum

C. Meetings, Correspondence and Outreach
- Staff meeting- December
- Inquiries for new connections - Waterman parcel, others
- Langworthy
- Sonoma Cutrer- recycled water discussion
- Sonoma County PRMD permit extension
- Outreach- newsletter distributed
- Misc. updates

12. SUGGESTED ITEMS FOR FUTURE AGENDAS
- **Pending items/old business**
    - Review vendors periodically
    - Capital reserve budget development- ongoing
    - Policy manual updates – ongoing
    - Collection/ irrigation system upgrades

- **Future items/new business**
    - Discussion of issuing a RFP for District Engineer
    - CalPERS actuarial valuation

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CLOSED SESSION

13. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION
(Pursuant to paragraph (1) of subdivision (d) of Section 54956.9)
Name of case: Claimant - Pasteurization Technology Group Inc.

14. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS
(Pursuant to Govt. Code § 54957.6)
Agency designated representative: District General Manager
Employee Organization: Stationary Engineers Local Union No. 39

15. Report out of Closed Sessions

16. ADJOURNMENT

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